

Application Form for The Partner Connection Fund (Training)

A. PARTICULARS OF APPLICANT

Name of Applicant: _____

NRIC _____

Gender: _____

Name of Agency: _____ Date joined Agency: _____

Employment Status: *Full-Time/ Part-Time _____ (to state working days/time for part time)

*delete appropriately

Email: _____ Contact No: _____

Position in the Business/Company: _____

Brief Job Scope:

B. COURSE DETAILS

Name of Course :

Organiser/ Training Provider :

Venue: _____

Date(s)/Time: _____ Application Closing Date: _____

Course Fee (excl. GST): _____

Course Description (please attach the course outline together with the application):

How is this course relevant to your work?

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C. DECLARATION BY AGENCY OWNER

I, _____ (name of agency owner) of _____ (agency), hereby declare that all the information provided by _____ (name of applicant), of _____ (NRIC) is accurate and correct.

Signature of Applicant: _____

Supported by: _____ (Name of Agency Owner) : Signature of Agency owner: _____

Agency Stamp: _____

Date: _____

D. GUIDELINES FOR APPLICATION

- I. Application must be made prior to attending the course and at least 3 weeks prior to closing date for signing up the course.
- II. Reimbursement of the course is at 50 percent, capped at \$400/staff for 12 months
- III. Course funding does not include web-based/online seminar/overseas training/retreat.
- IV. Receipts, proof of attendance (such as certificate) and completed reimbursement form must be presented within 4 weeks from the end date of the course when seeking reimbursement.
- V. The course funding is only applicable to certified Dating Practitioners who are in current employment with an SDNTrust Accredited Agency for at least 4 months on a full time or part time basis. Staff working on ad hoc or free lance basis does not qualify. Please attached copies of your S.O.A for Providing Personalised Dating Services (PPDS) and Organise A Dating Event (OADE)
- VI. Approval of the funding is at the sole discretion of the PCF Secretariat and the Secretariat is not obliged to state the reasons for its decision.

Please mail the completed application form, to The Partner Connection Fund Secretariat, Social Development Network, Registry of Marriages, 7 Canning Rise, Singapore 179869 or email to MSF_SDN@msf.gov.sg

E. TRAINING FUNDS AVAILABLE (FOR OFFICIAL USE)

Status of Application: Approved/Not Approved

Amount Approved: \$ _____

Balance To-Date: \$ _____ (after deduction for this application)

Date: _____